



Jonathan's Place is seeking a **Foster Care and Adoption Recruiter/Trainer**. The recruiter/trainer is responsible for coordination and implementation of required training for foster and adoptive parents, along with the recruitment of potential foster and adoptive homes. This position is responsible for ensuring that the training curriculum stays up to date with requirements from DFPS Minimum Standards and DFPS Residential Child Care Contract.

The Recruiter/Trainer position is a full-time position of 40 hours per week, with evenings and weekends as needed. Jonathan's Place offers a comprehensive benefits package including health coverage, 401k, and other ancillary benefits.

Submit cover letter, resume, and salary requirements to jmaddox@kidnet.org.

Responsibilities include:

- Recruitment
 - Recruit foster and adoptive parents
 - Attend community events
 - Schedule and hold informational meetings for potential foster and foster to adopt parents within the community at least monthly
 - Arrange and conduct speaking engagements with business and community organizations
 - Network to other foster/foster-to-adopt agencies
 - Attend recruitment meetings within the community
 - Create innovative marketing strategies with the Director of Foster Care & Adoption
- Training
 - Provide training to new staff and interns as assigned by Director of Foster Care & Adoption
 - Create and maintain training calendar for foster and foster-to-adopt parents.
 - Conduct monthly orientation meetings in Garland and Fort Worth offices
 - Facilitate pre-service training for pre-verified foster and adoptive families at least quarterly
 - Create and maintain training curriculum to stay current with requirements from DFPS Minimum Standards, DFPS Residential Child Care Contract, and SSCCs
 - Provide training with individual foster and foster-to-adopt families as needed
 - Provide monthly training opportunities for staff and foster and adoptive families
- Other duties as may be assigned by Director of Foster Care and Adoption.

Required Education and Experience:

- Working Knowledge of DFPS-CPA Minimum Standards
- Knowledge of DFPS Residential Child Care Contract
- Educational qualifications (at least one):
 - (a) Master's Degree in Social Work or related field with 3 years experience
 - (b) Bachelor's Degree in Social Work or related field with 5 years experience.
- Must be at least 21 years of age.
- Knowledge of child development, trauma informed care, and behavior management.